



IIBM ACADEMIC POLICY

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About Us:

The Malankara Orthodox Syrian Church (MOSC) traces its heritage back to the missionary efforts of the first century C.E., and share the nation's history for the last 20 centuries, to fully integrate the socio-cultural setting of India by contributing magnanimously to the fields of education and health care through enormous number of reputed schools, medical and engineering institutes, all over India.

Under MOSC, runs the prestigious **Bombay Orthodox Diocese Centre**, more popularly known as the **Bombay Diocese**. Under the aegis of the **Bombay Diocese**, two Trusts of **MOCCB and VES**, pioneering in education from KG to PG, are well known for its chain of educational institutes established all over Maharashtra & Gujarat.

The **VES Trust**, hosts a total of three institutes namely **IIBM, DMTIMS and WCCBM** in its Sanpada, Navi Mumbai Campus.

The **Indira Institute of Business Management (IIBM)** was established in the year 2008. The Institute houses one post graduate program **Master of Management Studies (MMS)** in affiliation with **University of Mumbai** and approved by the **All India Council of Technical Education (AICTE)** and Government of Maharashtra with an intake capacity of 120 seats with the University of Mumbai syllabus for its academic curriculum.

Dotting its landscape with a vibrant array of shopping malls, multiplexes, and entertainment hubs around, IIBM is an ideal locale, for students aspiring to seek higher education in management.

Since its founding in 2008, IIBM has produced more than fifteen cohorts of student leaders, each distinguished by a global outlook, who have not only carved out prominent leadership positions in the corporate but also sustain an active alumni network both nationally and internationally. The Institute continues to nurture a culture and environment that reinforce its overarching vision, instilling values that shape character and foster a competitive learning atmosphere, thereby empowering every member of its community to realize their fullest potential.

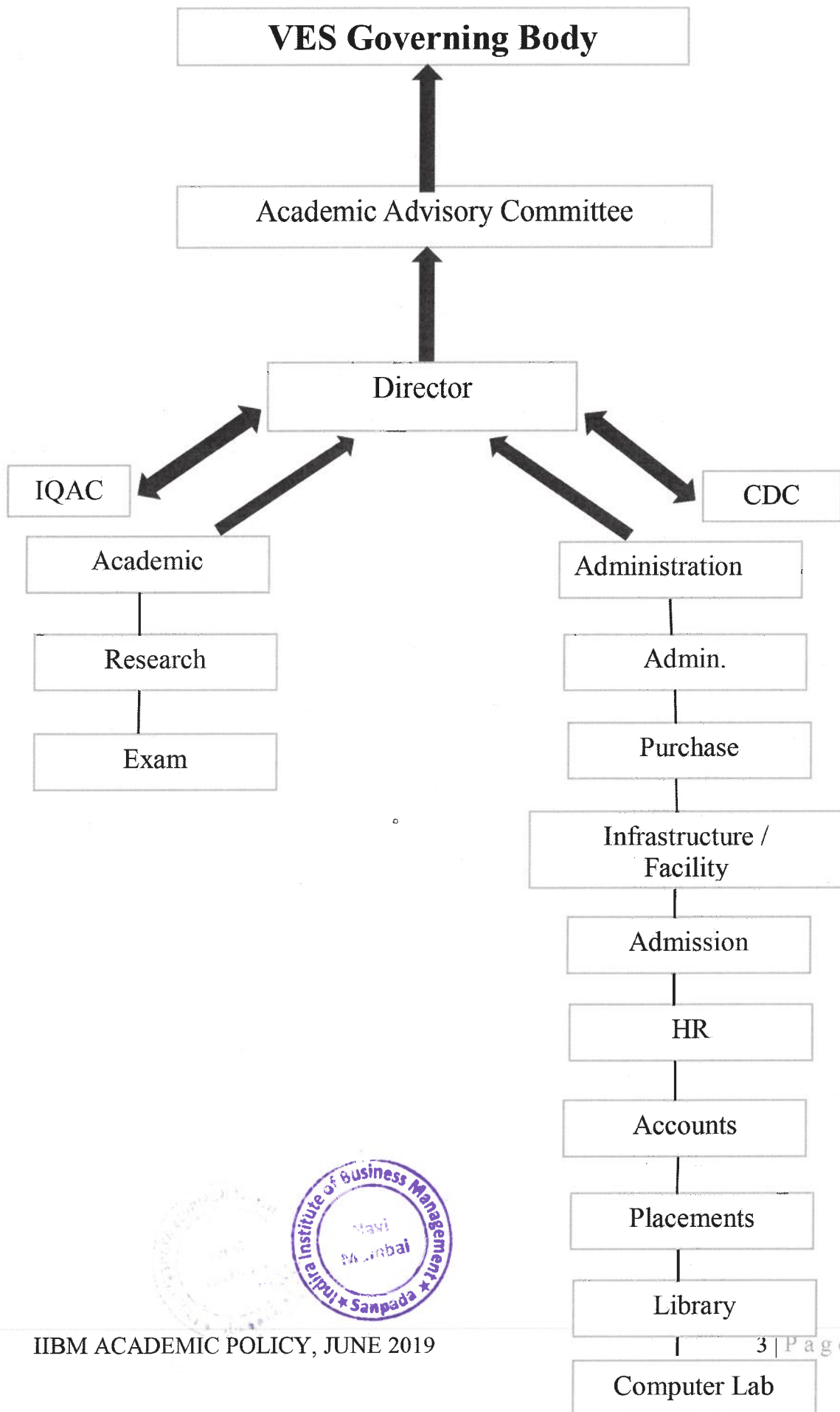
Vision:

To be one of the most preferred Institutes in higher management education.

Mission:

- To provide education that enables students to apply knowledge of management in their respective domains.
- To inculcate and nurture a sense of ethics and values among students.
- To develop managerial, analytical and collaborative skills related to the business environment.

Organogram of IIBM



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This IIBM Academic Policy document outlines the principles, guidelines, and operational procedures governing the academics and conduct of regular lectures of the **Master of Management Studies (MMS)** program, affiliated with the University of Mumbai and approved by the AICTE (All India Council for Technical Education). The objective is to match the University of Mumbai & IIBM's academic expectations, to specific norms, practices and infrastructure.

Section 1: Introduction

This Academic Policy Document serves as the guiding framework for the effective delivery, management, and continuous improvement of the MMS Program at Indira Institute of Business Management, affiliated to the University of Mumbai. It outlines the academic structure, code of conduct, performance expectations and support mechanisms for students and faculty. This policy is applicable to all **academic processes and departments** associated with the MMS program, including:

1. Academics
2. Research
3. Exams

Section 2: Program Overview

- **Program Name:** Master of Management Studies (MMS)
- **Commencement Year:** 2008
- **Duration:** 2 Years (Full-Time)
- **Affiliation:** University of Mumbai
- **Approval:** AICTE, New Delhi
- **Medium of Instruction:** English
- **Objective:** To groom professionals with sound conceptual foundations and practical skills in the area of Management, for leadership roles across industry sectors.



Section 3: Curriculum Design

The curriculum is prescribed by the University of Mumbai and divided into four semesters:

- **Semester I & II:** Foundation and Core Management Courses
- **Semester III & IV:** Five Specializations, Electives, Capstone Projects & Summer Internship Project of two months.

Specializations Offered:

1. Finance
2. Marketing
3. Human Resource
4. Operations
5. Systems / IT

Note: Elective offerings are subject to minimum enrolment as per University of Mumbai norms and faculty availability.

Section 4: Teaching Learning Process

1. **Pedagogy:** Case studies, group discussions, role-plays, industry projects, experiential learning, and guest sessions.
2. **Credit System:** As per University of Mumbai guidelines.
3. **Assessment Methods:** Internal assessments, midterm/class tests, presentations, case studies, assignments, university exams, assignments, presentations and viva voce.

Section 5: Internal Assessment Policy

1. **Weightage:**
 - a. 40% Internal (Mid-term exams, assignments, presentations)
 - b. 60% Semester end Examination
2. **Eligibility:** Minimum 75% attendance and submission of all Internal Assessment components.

3. **Reassessment:** Conducted for students with valid reasons (medical/emergency) and with due approval.

Section 6: Attendance & Participation

1. Minimum **75% attendance** is mandatory to appear for examinations.
2. Active participation in seminars, workshops, and events is encouraged.
3. Students with <75% attendance in any subject will be debarred from the exam.

Section 7: Industry based Summer Internship Project

1. **Duration:** Minimum 8 weeks from 1st May to 30th June between II and III semesters.
2. **Objective:** Exposure to industry practices and application of classroom concepts.
3. **Evaluation:** Report submission, presentation, and viva voce by external panel.

Section 8: Academic Integrity

1. Zero tolerance towards plagiarism, cheating, or malpractice.
2. Students must maintain ethical conduct in all academic and professional engagements.
3. Breaches will be dealt with as per disciplinary norms of the institute and the University of Mumbai.

Section 9: Faculty Responsibilities

1. Course planning, delivery, and evaluation as per university syllabus.
2. Mentoring and academic guidance to students.
3. Regular feedback and academic performance tracking.

Section 10: Student Support Systems

1. **Mentoring Cell:** Faculty mentors assigned for academic and personal counselling.
2. **Remedial Classes:** For academically weaker students.
3. **Library & Digital Resources:** Access to books, offline and online journals, databases.
4. **Career Development Cell:** Training, conduct of mock Group Discussions and Personal Interviews, Internships, Placement assistance.
5. **Language Classes:** For students weak in communication skills, Language of English etc.



Section 11: Examinations

1. Conducted as per University of Mumbai norms.
2. **Backlog/ATKT:** Students must clear backlogs as per University provisions.
3. **Unfair Means Committee:** Any case of misconduct will be referred for appropriate action.

Section 12: Graduation Requirements

To be eligible for the MMS degree, students must:

1. Pass all prescribed courses (subjects) and earn required marks (credits).
2. Successfully complete the internship and project work.
3. Maintain the required attendance and academic standards.

Section 13: Review & Revisions

This policy will be reviewed annually and updated in accordance with changes in University of Mumbai norms or AICTE guidelines.

