IIBM IQAC POLICY

Issued on June 2019

About Us:

The Malankara Orthodox Syrian Church (MOSC) traces its heritage back to the missionary efforts of the first century C.E., and share the nation's history for the last 20 centuries, to fully integrate the socio-cultural setting of India by contributing magnanimously to the fields of education and health care through enormous number of reputed schools, medical and engineering institutes, all over India.

Under MOSC, runs the prestigious **Bombay Orthodox Diocese Centre**, more popularly known as the **Bombay Diocese.** Under the aegis of the **Bombay Diocese,** two Trusts of **MOCCB and VES**, pioneering in education from KG to PG, are well known for its chain of educational institutes established all over Maharashtra & Gujarat.

The **VES Trust,** hosts a total of three institutes namely **IIBM, DMTIMS and WCCBM** in its Sanpada, Navi Mumbai Campus.

The **Indira Institute of Business Management** (IIBM) was established in the year 2008. The Institute houses one post graduate program **Master of Management Studies (MMS)** in affiliation with **University of Mumbai** and approved by the **All India Council of Technical Education (AICTE)** and Government of Maharashtra with an intake capacity of 120 seats with the University of Mumbai syllabus for its academic curriculum.

Dotting its landscape with a vibrant array of shopping malls, multiplexes, and entertainment hubs around, IIBM is an ideal locale for students aspiring to seek higher education in management.

Since its founding in 2008, IIBM has produced more than fifteen cohorts of student leaders, each distinguished by a global outlook, who have not only carved out prominent leadership positions in the corporate but also sustain an active alumni network both nationally and internationally. The Institute continues to nurture a culture and environment that reinforce its overarching vision, instilling values that shape character and foster a competitive learning atmosphere, thereby empowering every member of its community to realize their fullest potential.
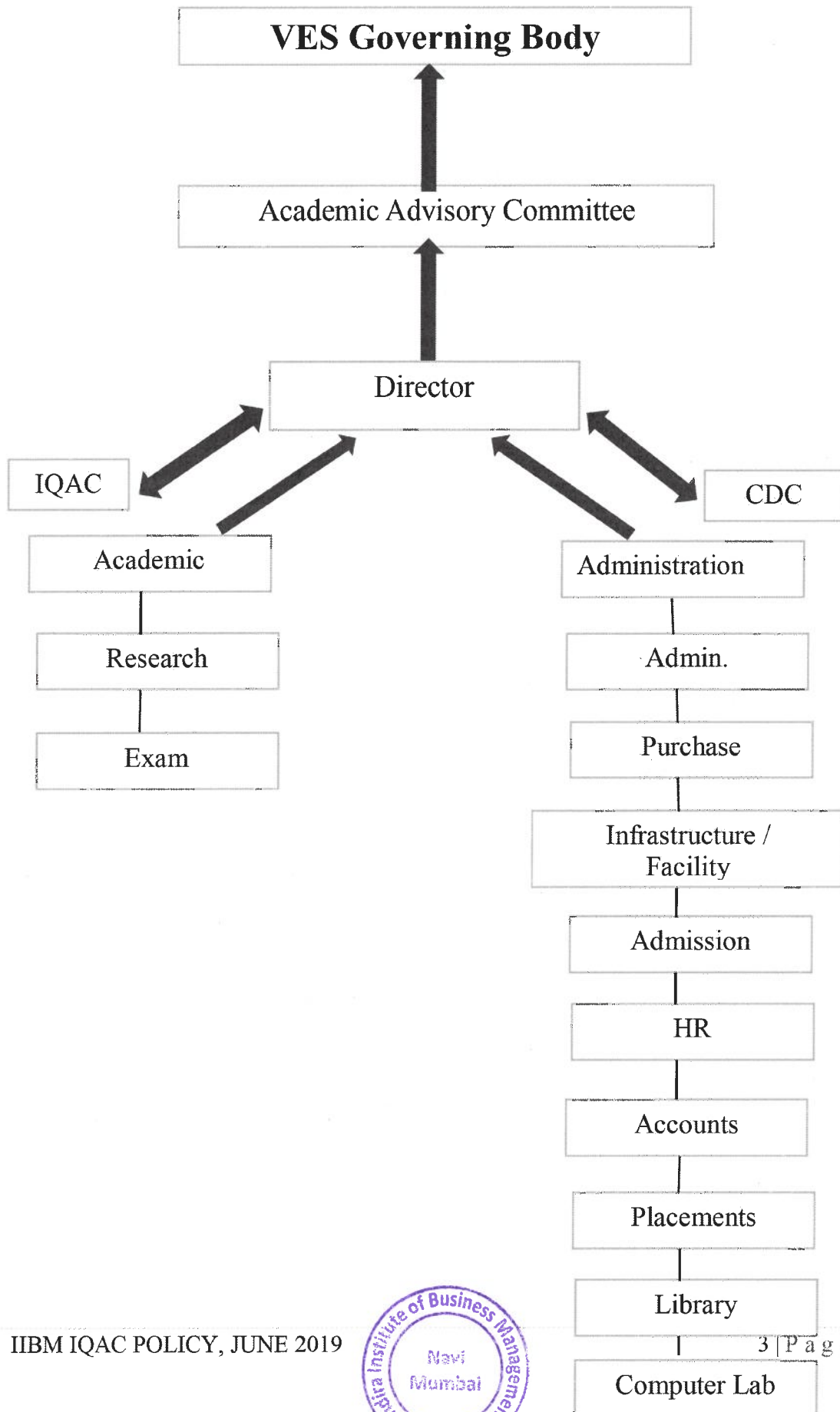
Vision:

To be one of the most preferred Institutes in higher management education.

Mission:
- To provide education that enables students to apply knowledge of management in their respective domains.
- To inculcate and nurture a sense of ethics and values among students.
- To develop managerial, analytical and collaborative skills related to the business environment.

Organogram of IIBM

VES Governing Body

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Academic Advisory Committee

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Director

IQAC ↔ Director ↔ CDC

Academic   Administration

Research   Admin.

Exam   Purchase

Infrastructure / Facility

Admission

HR

Accounts

Placements

Library

Computer Lab

This **Indira Institute of Business Management** IQAC Policy document for the **MMS program** approved by the University of Mumbai is aligned with the **NBA (National Board of Accreditation) Guidelines**, while maintaining conformity with the **University of Mumbai** framework.

Section 1: Introduction

The Internal Quality Assurance Cell (IQAC) at Indira Institute of Business Management (IIBM), Navi Mumbai, is instituted to drive a structured and consistent quality assurance mechanism for the **Master of Management Studies (MMS)** program. In alignment with the **National Board of Accreditation (NBA)** standards, this policy aims at fostering excellence in teaching-learning, infrastructure, governance, research, and student outcomes, with the ultimate goal of producing competent and socially responsible management professionals.

Section 2: Purpose and Scope

This IQAC policy provides a strategic framework for enhancing and sustaining quality in all aspects of the MMS program at IIBM. It applies to all academic, administrative, co-curricular, and extra-curricular dimensions of the program in accordance with NBA's outcome-based education (OBE) model.

Section 3: Vision

To institutionalize a culture of quality and accountability in management education that continuously improves the learning environment and program outcomes as per NBA criteria and University of Mumbai standards.

Section 4: Objectives

1. To ensure effective implementation of Outcome-Based Education (OBE) and Continuous Quality Improvement (CQI).
2. To establish measurable **Program Outcomes (POs)**, **Program Specific Outcomes (PSOs)**, and **Program Educational Objectives (PEOs)** in accordance with NBA norms.
3. To foster curriculum design, delivery, and evaluation practices that align with industry expectations and global standards.

4. To promote a culture of innovation, entrepreneurship, and research.

5. To strengthen stakeholder engagement and feedback mechanisms for academic excellence.

6. To prepare and support the institution for NBA accreditation and periodic assessment cycles.

Section 5: Composition of IQAC

- **Chairperson**: Director of IIBM
- **IQAC Coordinator**: Senior Faculty Member (MMS)
- **Members**:

  a. Senior faculty members of MMS
  b. Industry expert (NBA accreditation experience preferred)
  c. Alumni representative
  d. Student representative
  e. Member from the Management
  f. Alumni of the Institute
  g. Member from the local society

Proposed Committee for the AY 2019-20

Sr. No	NAME	DESIGNATION	COMMITTEE POST
1.	Dr. Susy Kuriakose	In charge- Director	Chairperson
2.	Mr. M.K.Varughese	Management Representative	Member
3.	Prof. Radhika Kirankumar	Assistant Professor	IQAC Co-ordinator, Faculty member
4.	Dr. Monica Khanna	Associate Professor	Member
5.	Prof. Nikhil Shirsat	Assistant Professor	Member
6.	Ms. Faisy Viju	Assistant Professor	Member
7.	Mr. Aji John	Assistant Professor	Member
8.	Ms. Shailaja Desai	Office Superintendent	Member

9.	Mr. Avinash Kawade	Alumni	Member
10.	Mr. Ankit More	Student Representative	Member
11.	Mr. Bawa Singh	Industrialist	Member
12.	Fr. Santosh	Local Society	Member

Section 6: Key Functions of IQAC

6.1. Program Outcome Monitoring

1. Define and periodically review PEOs, POs, PSOs, and Course Outcomes (COs).
2. Map COs to POs and PSOs using rubrics and matrix tools.
3. Conduct **attainment analysis** and report variance.

6.2. Curriculum Delivery and Improvement

1. Regular audits of Teaching-Learning Processes (TLPs).
2. Emphasis on blended learning, case-based teaching, and project-based pedagogy.
3. Faculty mentoring and teaching innovations.

6.3. Stakeholder Feedback and Continuous Improvement

1. Structured collection of feedback from students, alumni, faculty, employers, and industry experts.
2. Use of feedback for curriculum enrichment, training needs, and resource planning.

6.4. Faculty Development and Research

1. Facilitate FDPs, MDPs, research workshops, and certifications.
2. Encourage participation in quality publications, consultancy, and funded projects.

6.5. Student Progression and Employability

1. Track placement data, internships, skill certifications, and higher education.
2. Promote entrepreneurship, incubation, and start-up initiatives.

6.6. Documentation and Reporting

- Maintain institutional records, outcome analysis, stakeholder reports, and NBA files.
- Prepare Self-Assessment Reports (SAR) for NBA and maintain documentation in line with NBA's Tier-II format.

Section 7: Operational Framework (NBA Mapping)

NBA Criteria	IQAC Policy Response
Vision, Mission, and PEOs	Clearly articulated and reviewed annually
PO/CO Attainment	Mapped and analyzed with direct/indirect methods
Curriculum & Teaching-Learning	Use of Bloom's taxonomy, curriculum gap analysis
Student Performance	Monitored through exam results, placement, progression
Faculty Contributions	Evaluated through research, FDPs, innovation
Facilities & Resources	Regular audit of academic infrastructure
Governance & Institutional Support	Strategic planning with IQAC as advisory

Section 8: Review and Quality Audit Cycle

1. **Yearly** Four times - IQAC Meetings and Quality Logs.
2. **Semester-wise** Internal Academic Audits and PO/CO Analysis.
3. **Annual** Academic Audit Report

Section 9: Outcomes of IQAC Implementation

1. Sustained academic excellence and measurable program outcomes.
2. Enhanced faculty and student engagement in quality initiatives.

3. Robust preparation for NBA accreditation.
4. Improvement in institutional ranking and visibility.

Section 10: Policy Review

This IQAC policy shall be reviewed **biennially** or as required to incorporate changes in NBA norms, University of Mumbai updates, and industry expectations.